

Operating Procedure 16 Publications Committee

Purpose: To establish procedures for the Publications Committee.

Reference Article IV, Section 5, Duties of the Officers, of the ASC bylaws:

1. The Journal Editor:
 - a. Manages all Journal processes as prescribed in the National Publications Procedures as prescribed in the National Publications Procedures as directed by the ASC Publications Committee.
2. The Annual Conference Proceedings Editor/Publisher:
 - a. Manages all Annual International Conference Proceedings processes as prescribed in the National Publications Procedures as directed by the ASC Publications Committee.
3. The ASC Web Webmaster:
 - a. Manages all ASC Web site processes as prescribed in the National Publications Procedures as directed by the ASC Publications Committee.
 - b. Maintains and publishes the ASC membership listing and related electronic member data.

Reference Article VIII, Section 5, Management Committees, of the ASC bylaws:

The Publications Committee:

1. Shall consist of the Journal Editors/Publishers, the ASC Annual International Conference Proceedings Editor/Publisher, and the ASC Webmaster. The 2nd Vice President shall serve as the chair.
2. Shall develop, maintain, and publish National Publications Policy and Procedures to include instructions and guidelines for the Journal and the Annual International Conference Proceedings Consultation with the ASC Board and specific ASC Board direction on issues of broad significance to the ASC membership shall be sought by the Committee.
3. The ASC Board of Directors shall approve the National Publications Policy and Procedures.

Procedures: